

# 2020 WFC Standard Financial Business Continuity Plan

“SPECIAL HARDSHIP DISCOUNT” (*\$500 per month, \$125 retainer to engage*)  
(*Company with < \$60,000 annual sales prior to COVID-19*)

## Financial Advisory (2hrs)

Provide financial advisory on accounting & financial matters not handled internally by business owner

Provide resourceful, beneficial information as it becomes available to assist in financial relief

## Financial Management (4hrs)

Categorize business expenses within accounting system not completed by owner

Complete monthly bank reconciliations

## Financial Reporting (1hr)

Prepare monthly/quarterly Profit & Loss

Prepare Cash Flow Analysis

## Financial Accountability (1hr)

Connect on a monthly call/teleconference to discuss financial performance, risks & opportunities

# 2020 WFC HOURLY Financial Business Continuity Plan

(*\$90/HR per month [4hr min]; \$100 retainer to Engage*)

## Financial Advisory

Provide financial advisory on accounting & financial matters not handled internally by business owner

Provide resourceful, beneficial information as it becomes available to assist in financial relief

## Financial Management

Categorize business expenses within accounting system not completed by owner

Complete monthly bank reconciliations

## Financial Reporting

Prepare monthly/quarterly Profit & Loss

Prepare Cash Flow Analysis

## Financial Accountability

Connect on a monthly call/teleconference to discuss financial performance, risks & opportunities

# 2020 WFC Standard Financial Business Continuity Plan

*(\$1000 per month, \$250 retainer to engage)*

## Financial Advisory (2hr)

Provide financial advisory on accounting & financial matters not handled internally by business owner

Provide resourceful, beneficial information as it becomes available to assist in financial relief

## Financial Management (6hrs)

Categorize business expenses within accounting system not completed by owner

Complete monthly bank reconciliations

## Financial Reporting (2hr)

Prepare monthly/quarterly Profit & Loss

Prepare Cash Flow Analysis

## Financial Accountability (2hr)

Connect on a monthly call/teleconference to discuss financial performance, risks & opportunities

# 2020 WFC Essential Financial Business Continuity Plan

*(\$1500 per month, \$375 retainer to engage)*

## Financial Advisory (4hrs)

Provide financial advisory on accounting & financial matters not handled internally by business owner

Provide resourceful, beneficial information as it becomes available to assist in financial relief

## Financial Management (10hrs)

Categorize business expenses within accounting system not completed by owner

Complete monthly bank reconciliations

## Financial Reporting (2hrs)

Prepare monthly/quarterly Profit & Loss

Prepare Cash Flow Analysis

## Financial Accountability (2hrs)

Connect on a monthly call/teleconference to discuss financial performance, risks & opportunities

# 2020 WFC Premier Financial Business Continuity Plan

*(\$2500 per month, \$625 retainer to engage)*

## Financial Advisory (5hrs)

Provide financial advisory on accounting & financial matters not handled internally by business owner

Provide resourceful, beneficial information as it becomes available to assist in financial relief

## Financial Management (18hrs)

Categorize business expenses within accounting system not completed by owner

Complete monthly bank reconciliations

## Financial Reporting (4hr)

Prepare monthly/quarterly Profit & Loss

Prepare Cash Flow Analysis

## Financial Accountability (3hr)

Connect on a monthly call/teleconference to discuss financial performance, risks & opportunities